



# HEAVY INDUSTRIES TAXILA EDUCATION CITY

## BIO DATA FORM FOR ADMIN STAFF

Application for the Post of .....

Institution..... (For office use)

### Personal Profile

1-Name of Applicant.....

2-Father's Name.....

3-Father's Occupation.....

4-Date of Birth.....Place of Birth.....

5-Marital Status Married /Unmarried Children.....

6-Single furnished accommodation requirement Yes / No

7-Religion.....Caste.....

8-Computerized NIC No.....

9- Date of Joining..... (For Office Use)

### 10- Academic Profile

S.No	Qualifications	Passing Year	Subject	Institutions Attended	Grade/ Div
a	B.A /B.Sc / B.Ed				
b	F.A / F.Sc				
c	Matric				
d	Diploma				
e	Any Other				

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11-Record of Previous Service / Experience, if any

S.No	Name of Institutions	Duration	Reasons for Leaving
a.			
b.			

12-ComputerSkills.....

13-Salary (Last Drawn).....

14-Salary Expected.....

15-Salary Package (Decided).....(for Office Use)

19-Mailing Address.....

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20- E-Mail Address.....

Tele # Landline.....

Tele # Mobile.....

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